

# Application Checklist: Kindergarten

## ROLLING ADMISSIONS DEADLINES

**Application Deadline:** Applications for all grades are open until the grade has closed. Once a grade has closed, submitted applications that are eligible for acceptance will automatically go into our waiting pool.

**Admissions Notifications:** Within 10 business days of receiving your completed application, starting February 16.

**Enrollment Agreement and Deposit Deadline:** Within 15 days of being offered a seat.

**To Apply for Kindergarten** Children must be 5 years old by September 1, 2023  
(DOB between September 2, 2017–September 1, 2018)

Below are the necessary steps to complete your student’s application, with our recommended completion timeline. Please do not hesitate to call our Admissions team with any questions at 718 643 6302.

APPLICATION PROCESS	SUGGESTED TIMELINE	DATE
○ <b>Attended an Informational Event and/or Tour</b>	Strongly Recommended any time prior to Family Meeting Appointment	
○ <b>Submitted Online Application and Paid \$75 Non-refundable Application Fee</b>	Required to Proceed to Application Appointments. <b>No Deadline.</b>	
○ <b>Scheduled and Attended Student Play-Based Assessment</b>	Schedule Upon Application Submission. Assessment and Family Meeting appointments can happen in any order. <b>No Deadline.</b>	
○ <b>Scheduled and Attended Family Meeting</b>	Schedule Upon Application Submission. Assessment and Family Meeting appointments can happen in any order. <b>No Deadline</b>	
○ <b>Submitted Teacher Recommendation Form to Current Teacher*</b>	Contact Teachers Upon Application Submission. <b>No Deadline.</b>	Send to School
		Received by Admissions

*\*Please note, all records and recommendations must be sent directly from your student’s teachers and current school to BASIS Independent Brooklyn. Parents should not be sending these materials to BASIS Independent Brooklyn.*

In addition to the above required steps, we are happy to consider any supplemental material you would like to submit on behalf of your student. Examples include, but are not limited to: additional letters of recommendation from coaches or teachers, recordings from recitals, copies of certificates or awards won, art portfolios, and athletics achievements or highlight reels.

Please note that if you elect not to submit additional materials it will not have a negative impact on your student’s application.