

ADMISSIONS DEADLINES

Application Completion Deadline: Thursday, January 9, 2025

Admissions Notifications: Thursday, February 13, 2025

Enrollment Agreement and Deposit Deadline: Monday, March 3, 2025

Below are the steps necessary to complete your student’s application , with our recommended completion timeline. Please do not hesitate to call our Admissions team with any questions at 917 473 1615.

APPLICATION PROCESS	SUGGESTED TIMELINE	DATE
<input type="radio"/> Attended an Informational Event and/or Tour	Strongly recommended any time prior to Family Meeting appointment.	
<input type="radio"/> Submitted Online Application and Paid \$75 Non-refundable Application Fee	Required to proceed to application appointments.	
<input type="radio"/> Request English Teacher Recommendation and Recently Graded Writing Assignment	Provide forms to current English teacher upon application submission.	Given to teacher(s)
		Received by Admissions
<input type="radio"/> Request Math Teacher Recommendation and Recently Graded Math Assessment or Homework	Provide forms to current math teacher upon application submission.	Given to teacher(s)
		Received by Admissions
<input type="radio"/> Provided Transcript / Record Request Form to Current School*	Contact current school upon application submission.	Given to school
		Received by Admissions
<input type="radio"/> Scheduled and Completed Student Assessment	Schedule upon application submission. All assessments will take place in December 2024. Assessment and Family Meeting appointments can happen in any order.	
<input type="radio"/> Scheduled and Attended Family Meeting	Schedule assessment and Family Meeting appointments can happen in any order.	

**Please note, all records and recommendations must be sent directly from your student’s teachers and current school to BASIS Independent Brooklyn. Parents should not be sending these materials to BASIS Independent Brooklyn.*

In addition to the above required steps, we are happy to consider any supplemental material you would like to submit on behalf of your student. Examples include, but are not limited to: additional letters of recommendation from coaches or teachers, recordings from recitals, copies of certificates or awards won, art portfolios, and athletics achievements or highlight reels.

Please note that if you elect not to submit additional materials it will not have a negative impact on your student’s application.