

Application Checklist: PreK–Grade 10

EARLY ADMISSIONS (PreK–Grade 10: only for siblings of current students)

Deadline to submit an application: November 6, 2026

Deadline to submit required materials: November 30, 2026

Notification date: December 9, 2026

Commitment deadline: December 16, 2026

REGULAR ADMISSIONS

Deadline to submit an application and required materials: January 8, 2027

Notification date by grade: PreK: February 25, 2027; Kindergarten: February 4, 2027; Grades 1–8: February 10, 2027; Grades 9–10: February 19, 2027

Commitment deadline by grade: PreK: March 4, 2027; Kindergarten: February 11, 2027; Grades 1–8: February 26, 2027; Grades 9–10: March 11, 2027

Below are the steps necessary to complete your student’s application. If you have any additional questions, please feel free to reach out at manhattan-admissions@basisindependent.com

APPLICATION STEPS	COMPLETE
☐ Attended an Admissions Event and/or Campus Tour	
☐ Submitted application and \$75 non-refundable application fee	
PREK–GRADE 1 REQUIREMENTS (can be completed in any order)	COMPLETE
☐ Completed Play Date	
☐ Completed Family Meeting	
☐ Submitted teacher recommendation form	
☐ Submitted most recent transcript/report card (for Grade 1 applicants only)	
GRADES 2–10 REQUIREMENTS	COMPLETE
☐ Current School has provided transcripts for the following years[*]: ☐ 2026–2027 ☐ 2025–2026 ☐ 2024–2025	
☐ Current Teacher has submitted teacher recommendation forms[*]: ☐ Teacher Recommendation: Math ☐ Teacher Recommendation: English	
☐ Completed the Independent School Entrance Exam (ISEE) or Secondary School Admissions Test (SSAT). Please ensure your students scores are sent to BASIS Independent Manhattan.	
☐ Completed Family Meeting	

**Please note, all records and recommendations must be sent directly from your student’s teachers and current school to BASIS Independent Manhattan.*

ADMISSIONS FAQS

- 1 | When can I schedule the required appointments?** The Play Date or Entrance Exam and Family Meeting can be scheduled on the Ravenna portal.
- 2 | Is my child required to attend the Family Meeting?** PreK–Grade 1 applicants are not required to attend the family meeting. Applicants applying to Grade 2 and above are required to attend the Family Meeting. Siblings applying will attend the same Family Meeting.
- 3 | Can I send you copies of my child’s transcripts?** In Ravenna there is a Transcript Release Form to submit to your student’s school, who will then send official transcripts directly to Admissions.
- 4 | My child has only one teacher for both English and math; what is the requirement?** Please have your student’s teacher fill out both the English and math recommendation forms. Request these by delegating the forms in Ravenna.