

# Application and Enrollment Checklist

The International Student Application occurs in a Rolling Admissions Cycle. Once an application is received we aim to complete your package (interview, testing, and receipt of transcripts and scores) and provide an admissions decision via email within a month. Admission to our school is a selective and competitive process.

Below are all of the steps required to apply and attend BASIS Independent Manhattan:

CHECKLIST FOR APPLICATION REQUIREMENTS:	DATE:
<input type="radio"/> Apply online at <a href="http://apply.basisindependentnewyork.com">apply.basisindependentnewyork.com</a> (click "Apply Now") and pay the application fee of \$200. (Please note: International applicants who need an F-1 Student Visa must select the "International Student Admission Cycle" on the application form.)	
<input type="radio"/> Submit school transcripts of the last three years via email: <a href="mailto:manhattan-admissions@basisindependent.com">manhattan-admissions@basisindependent.com</a>	
<input type="radio"/> Send official TOEFL score report to <a href="mailto:manhattan-admissions@basisindependent.com">manhattan-admissions@basisindependent.com</a>	
<ul style="list-style-type: none"> <li>• Please note: Upon receipt of the application and the required documents, the school admissions team will reach out to you via email to schedule the following interview and assessments.</li> </ul>	
<input type="radio"/> Schedule and complete a web-interview with an Admissions Staff Member that includes a reading and writing assessment.	
<input type="radio"/> Schedule and complete a proctored web-math assessment.	

CHECKLIST FOR ENROLLMENT REQUIREMENTS:	DATE:
<input type="radio"/> Accept your seat by completing the following steps within three weeks after being accepted: <ul style="list-style-type: none"> <li>• Complete the enclosed enrollment agreement</li> <li>• Pay a non-refundable deposit by wire transfer</li> <li>• Submit a copy of proof of funds</li> </ul>	
<input type="radio"/> Receive a Form I-20 from the school and apply for an F-1 student visa at the U.S. Embassy (Please note: a Form I-20 will only be issued after the enrollment agreement, deposit, and proof of funds have been received.)	
<input type="radio"/> Pay the full amount of tuition by wire transfer by May 1, 2025	
<input type="radio"/> Complete the medical forms	
<input type="radio"/> Arrange your Homestay	
<input type="radio"/> Prepare for school by reading the recommended list of books or any additional supplementary materials provided by the school	